

REFINISHER CHECKLIST



Shop Name _____

Address _____

Waste Volume Generator _____ L M H

Owner _____ EPA Permit # _____

Manager _____ Frame Machine Yes | No

Booth Size _____ Years Operating _____

of Painters _____ # of Helpers _____ # of Employees _____ Flat rate _____

Safety Yes No

This shop uses the following safety items, guidelines or procedures:		
MSDS sheets	Y	N
Right to know training & training updates	Y	N
First Aid kit	Y	N
Fire extinguishers	Y	N
Eye wash	Y	N
Safety glasses (when grinding)	Y	N
Particle masks (when sanding)	Y	N
Respirators (when priming/spraying)	Y	N
Paint suits (for all painters)	Y	N
Fresh air system	Y	N
Hand protection (for spraying & cleaning)	Y	N
Properly maintained & stored respirators	Y	N
Proper storage & disposal of hazardous waste	Y	N
Compliance with air quality regulations	Y	N
Properly stored paint products	Y	N

Training

This shop employs painters that are:		
Qualified to use Axalta product systems	Y	N
* All painters must attend a training session every three (3) years		
Practicing the application guidelines for Axalta Warranted Systems	Y	N

Shop Area

This shop has or maintains:		
Maintenance and cleaning schedule	Y	N
Spray booth	Y	N
Number of spray booths _____		

Submitted by _____
(Date)

Approved by _____
(Date)

Equipment & Procedures Yes No

This shop checks or uses the following:		
Air line filters for oil & water	Y	N
All tints in bank stirring and mixing machine are properly maintained	Y	N
Filters for booth are clean	Y	N
Air flow is measured	Y	N
Fluid flow is measured	Y	N
Vehicles are washed before start of job	Y	N
Paint systems are used properly	Y	N
Mechanical shaker used	Y	N
Recommended spray gun setup used for primer & topcoat	Y	N
Air pressure gauges on all guns	Y	N
Liquid measuring cups	Y	N
#2 and/or #3 Zahn viscosity cups	Y	N
Paint thermometer	Y	N

Products & Procedures

This shop follows these procedures closely:		
Does not use competitive products on warrantied work	Y	N
Painters/preppers use the exact recommendation per the technical training manual	Y	N
Painters/preppers use a mixing stick or measuring cup	Y	N

Optional Procedures (Recommended but not membership requirement)

This shop follows these items/procedures/courses:		
Painters have attended color match training	Y	N
Manager has attended a management seminar	Y	N
Estimator has attended damage analysis course	Y	N
Solvent washing station available (gun washer & recycler)	Y	N
Shop uses pressure pots	Y	N
Force dry paint ovens installed on premises	Y	N
The following items available if a mixing machine is on site:		
- Microfiche viewer	Y	N
- ColorNet® system	Y	N
Shop has separate area for paint mixing	Y	N
Shop has separate area for prep work	Y	N
Shop has wet film thickness gauge	Y	N
Shop uses black & white check hide stickers	Y	N
Shop has paint heating systems	Y	N

Quality Refinish Professionals Network | Refinisher Checklist Procedures

1. Axalta representative must be on-site at the shop location to perform an inspection of the shop against the listed criteria.
2. Shop must meet or exceed each of the line items under Safety, Training*, Shop Area, Equipment & Procedures and Products & Procedures sections.

*Note: If the shop does not currently have an Axalta trained painter on staff or painter has not attended an Axalta training class in the last 2 years, the shop may join the program however the painter must attend the next available training class. The Axalta sales representative is responsible to ensure training is completed.

If multiple shops are enrolling, each shop location must be evaluated individually and submit a separate checklist.

3. Once the shop evaluation is complete, the Axalta sales representative should sign under "Submitted".
4. When the Refinisher Checklist review is complete, the shop owner or manager should read and sign the Quality Repair Professionals Network Agreement (E-R5621).