

PBE Exchange My Lists

How it Works

To simplify the ordering process, users can create lists of frequently ordered products in PBE Exchange. Instead of manually adding these products to their shopping cart, users can simply open a list, determine the quantity and add them to their cart.

AXALTA COATING SYSTEMS

CREATE ORDER	ORDERS & INVOICES	1Y LISTS	MANAGE INVE	ENTORY	MORE			
MY LISTS		٩				CREATE A	NEW LIST	
You can edit and delete these lists.	Created By		Last Updated	Clone	Edit	Rename	Delete	
Axalta Collision Centers	axcoll001mgr axcoll001mg	r	01/07/2020	ø	٥	1	Ö	
test	axcoll001mgr axcoll001mg	r	01/07/2020	æ	٥	1	â	
PBE Exchange		н	ι¤ Α +				4 ITEMS	
CREATE ORDER	ORDERS & INVOICES	1Y LISTS	MANAGE INV	ENTORY	MORE			
MY LISTS						CREATE A	NEW LIST	•
You can edit and delete these lists.								
List	Created By		Last Updated	Clone	Edit	Rename	Delete	
Axalta Collision Centers	axcoll001mgr axcoll001mg	r	01/07/2020	ø	٥	1	đ	
								_
A PBE Exchange		н	aup 유 -			N	4 ITEMS	
CREATE ORDER	ORDERS & INVOICES	1Y LISTS	MANAGE INV	ENTORY	MORE			
MY LISTS						CREATE #	NEW LIST	
	Give your list a name.							-
List	123	•		Clone	Edit	Rename	Delete	
Axalta Collision Centers	SAVE NEW L	IST C	ANCEL	Ø	٥	I	Ô	

PBE Exchange

From the PBE Exchange home page, click **My Lists** in the header.

To create a new list, click **Create A New List**, type your new list name and click **Save New List**.

🐂 4 ITEMS

A PBE Exchange		негр 🔒 -				4 ITEMS
CREATE ORDER	ORDERS & INVOICES MY L	ISTS MANAGE INV	ENTORY	MORE		
MY LISTS					CREATE A	NEW LIST
You can edit and delete these lists.						
List	Created By	Last Updated	Clone	Edit	Rename	Delete
Axalta Collision Centers	axcoll001mgr axcoll001mgr	01/07/2020	ø	0	1	Ô
	avenue ungi avenue ungi					

To clone a list, locate the existing list and click the icon under the **Clone** column.

From the **Clone This List** window, type your new list name and click **Save List**.

AXALTA PBE Exchange								
CREATE ORDER	ORDERS & INVOICES	MY LISTS	MANAGE INVENT	ORY	MORE			
MY LISTS						CREATE A	NEW LIST	
	Clone This List Give your list a name.							
List	clone - Axalta Collision	Centers		Clone	Edit	Rename	Delete	
Axalta Collision Centers	SAVE LI	STCANCE	iL		٥	I	ä	
test	axcoll001mgr axcoll001n	ngr (01/07/2020	ø	\$	J	Ö	

🚓 PBE Exchange		HELP A -				4 ITEMS
CREATE ORDER	ORDERS & INVOICES MY LIST	rs Manage INV	/ENTORY	MORE		
MY LISTS					CREATE	NEW LIST
You can edit and delete these lists.					•	
List	Created By	Last Updated	Clone	Edit	Rename	Delete
Axalta Collision Centers	axcoli001mgr axcoli001mgr	01/07/2020	Ø	٥	ø	۵
test	axcoll001mgr axcoll001mgr	01/07/2020	Ð	٥	1	Ō

To rename a list, select the icon under **Rename**, type your new list name and click **Save New Name**.

AXALTA PBE Exchange) The	4 ITEMS				
CREATE ORDER	ORDERS & INVOICES	MY LISTS	MANAGE INV	INTORY	MORE		
MY LISTS				_		CREATE A	NEW LIST
	Rename The List						
List	Axalta Collision Cen	ters		Clone	Edit	Rename	Delete
Axalta Collision Centers	SAVE N		NCEL	Ø	¢	1	õ
test	axcoll001mgr axcoll0	01mgr	01/07/2020	Ģ	\$	1	<u>iii</u>

PBE Exchange			HELP A			4 ITEMS
CREATE ORDER	ORDERS &	INVOICES	MY LISTS MANAGE INVENTORY	MOF	RE	
CATALOG ORDER				tS)	A	DD TO CART
EXPORT PRODUCT CATALOG						
٩	•					
	Code	UOM	Description	List	Unit Price	Quantity
	00217	RL	NOR 72 X 90' HAND MASK FILM	슈	\$0.00	З
Catalogs ^	00306	RL	NOR 18MM X 54.8M (3/4) ORANGE MASKING TAPE	☆	\$0.00	0
AXALTA COLLISION CENTERS - PAINT	00308	RL	NOR 36MM X 54.8M (1.5) OM ORANGE MASKING TAPE	슈	\$0.00	0
AXALTA COLLISION CENTERS - ALLIED	00309	RL	NOR 48MM X 54.8M (2) OM ORANGE MASKING TAPE	☆	\$0.00	0
AXALTA COLLISION CENTERS - PAINT	00314	SL	NOR MASKING TAPE 3/4IN	☆	\$0.00	0

To add products to your list, go to **Catalog Order**, type the code or description in the search field and click the spyglass.

Next, go to the **List** column of your selected product and click the gray star.

Re Exchange						
CREATE ORDER	ORDERS & INVOICES	MY LISTS MAN	AGE INVENTORY	MOR	E	
ATALOG ORDER			ť	5		
EXPORT PRODUCT CATALOG	My List					
٩	Choose a list to	o add product to.	_			
	Axalta Collision Co	enters At	•	List	Unit Price	Quantity
	0021 test	A		☆	\$0.00	0
Catalogs	0030 Create a new li	ist.	TAPE	☆	\$0.00	0
	0030 Max length 60	CREATE	LIST NG TAPE	숩	\$0.00	0
	0030:		5 TAPE		\$0.00	0
	0031-	CLOSE			\$0.00	0
	00314 CS 1	NOR MASKING TAPE 3/4IN		12	\$0.00	0

From the **My List** window, locate the list you want to add this product to and click **Add**.

When finished, click **Close**. The product is added to your list and a red star appears in the **List** column indicating this product is part of a list. Continue adding products to your list until completed.

In the United States: 1.855.6.AXALTA axalta.us In Canada: 1.800.668.6945 axalta.ca



Copyright © 2024 Axalta Coating Systems, LLC and all affiliates. All rights reserved. (01/24)